



**BOARD OF CORRECTIONS**  
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**To: Cities, Counties, Indian Tribes, and other Interested Parties**

**From: Karen Stoll, Deputy Director, Board of Corrections**

**Subject: Federal Title V Community Prevention Grants**

Next month, the Board of Corrections (BOC) will release a Request for Proposal (RFP) to disburse \$1,968,782 in federal funds available to California through the Title V Community Prevention Grants Program, which supports collaborative, neighborhood-community juvenile delinquency prevention efforts. The purpose of this bulletin is to give prospective applicants a "heads up" on Title V's Eligibility Requirements, the Competitive RFP Process, and Basic Contract Requirements.

#### **Title V Eligibility Requirements**

Funds must be awarded to a Unit of Local Government (e.g., city, county, town) or Indian tribe. Police departments, school districts, universities and non-profit agencies are not eligible to apply but may be designated by an eligible applicant as a subcontractor. Grants are awarded for one year, with the possibility of funding for up to two additional years if a project has demonstrated effectiveness. The BOC does not intend to limit the amount of funds that can be requested in an application.

Applicants must have a Prevention Policy Board (PPB) comprised of 15-21 individuals representing specific public and nonprofit agencies as well as target populations (e.g., youth). The PPB must approve a local Delinquency Prevention Plan and review, rate and rank project proposals prior to submission to the State. **A county's existing Juvenile Justice Coordinating Council may function as the PPB if the specified groups are represented.**

Applicants must submit a three-year Community Delinquency Prevention Plan that includes elements similar to those required in the Comprehensive Multiagency Juvenile Justice Plan (CMJJP) developed by counties receiving Juvenile Justice Crime Prevention Act (JJCPA) funds. For example, the CMJJP summarizes local juvenile justice system services targeting at-risk youth and their families, identifies gaps in services as well as **neighborhoods** and **communities** heavily impacted by juvenile crime, and proposes strategies for addressing unmet needs.

Proposed strategies must be based on a thorough analysis of community risk and protective factors, an assessment of service gaps, and research on successful juvenile programming.

Prevention activities that can be funded through Title V include but are not limited to mentoring programs; tutoring and basic skills instruction; conflict resolution and violence prevention curricula; life skills training; effective parenting training; family therapy and preservation programs; vocational/job training; nurse home visitation programs; peer counseling and mediation programs; child and adolescent mental health services; after-school educational and development programs; alcohol and substance abuse prevention services; and youth leadership development activities.

Grantees must provide a 50% match of the grant award amount. The match may be cash and/or in-kind. **JJCPA funds may be used as match.**

## **Competitive RFP Process**

The BOC intends to distribute a draft RFP in early December for review and comment by interested parties and to release the final RFP in late December. Although still under development, the RFP will address such topics as the need for the project; how it fits into the local Delinquency Prevention Plan (submitted with the RFP); how the grantee will collect and analyze program data, including gender and ethnic-related measures; the demonstrated success of the proposed strategy with the target population; and the grantee's ability to sustain the project when funding ends.

BOC staff will conduct an informational meeting in Sacramento (late January/early February) to review grant requirements with prospective applicants and answer any questions they may have about the Title V grants, Competitive RFP Process, or Requirements of the Grant Award Agreement.

The BOC anticipates a submission deadline in March 2005 for the RFPs. BOC staff will complete a technical review of the RFP and give grantees an opportunity to correct any technical deficiencies in the proposal prior to it being reviewed for merit.

Consistent with federal law, the RFPs will be reviewed, rated and ranked by the State Advisory Group (SAG), a statutorily required entity comprised of individuals with special knowledge or training in the prevention and treatment of juvenile delinquency and administration of juvenile justice.

The rating factors that will be used by the SAG are under development. However, Government Code Section 7082 requires the BOC to give preference to applicants from areas in the State designated as Enterprise Zones. Five percent of the total possible points will be added to the proposal for applicants that specifically target an Enterprise Zone for services, and two percent will be added for applicants whose service area includes an Enterprise Zone.

The SAG will make recommendations to the BOC, which will make final funding awards at the May 19, 2005 meeting. The funding period is July 1, 2005 through June 30, 2006.

## **Basic Contract Requirements**

Grantees will be required to participate in data collection and to submit quarterly progress reports and invoices to the BOC.

Each project will be assigned a Field Representative to oversee the progress of the project in achieving its goals and complying with the Grant Award Agreement. Field Representatives will conduct site visits throughout the grant period. Project monitoring will include reviews of source documentation as substantiation for project goals, objectives, activities, and expenditures.

## **For More Information**

Title V Coordinators: Susan King ([sking@bdcarr.ca.gov](mailto:sking@bdcarr.ca.gov)) and Lynda Frost ([lfrost@bdcarr.ca.gov](mailto:lfrost@bdcarr.ca.gov)). In addition, each county has an assigned Field Representative (FR). Contact information for your assigned FR is available at: [http://www.bdcarr.ca.gov/cppd/program\\_staff\\_assignments.htm](http://www.bdcarr.ca.gov/cppd/program_staff_assignments.htm)

Title V Prevention Grants program: <http://ojdp.ncjrs.org/titlev/index.html>

Model Programs: [http://www.dsgonline.com/WebEffects/dhtml\\_slide\\_tree/pepg\\_int.htm](http://www.dsgonline.com/WebEffects/dhtml_slide_tree/pepg_int.htm)

Enterprise Zones: <http://www.commerce.ca.gov>